



175 Holiday Inn Drive, Cambridge,
Ontario, Canada, N3C 3T2.
1.800.465.1961

SEMINARY FEE SCHEDULE

Fall 2020, Winter 2021, Spring 2021

Comprehensive fee		see note #1
• Credit course	\$360 / credit hour	most courses are 3 credit hours
• Audit course	\$80 / credit hour	
Textbooks	\$400-600 / semester	see note #2, estimate
Class notes / material fees	\$0-35 / course	see note #3
Seminary Student Union fees	\$5 per credit hour	see note #4
Residence fee	\$2,100 / semester	see note #5
• security deposit	\$100 / year	see note #6
• Key deposit	\$20 / year	see note #7, refundable
Technology Fee	\$50 / semester	See note #15
Meal plan	\$1,125 / semester	see note #8

OTHER FEES

Application fee	\$50/\$100/\$200	see note #9
Late Registration fee	\$100 / semester	see note #10
Registration change fee	\$10 / change	see note #11
Independent Study Fee	\$300 / course	see note #12
Transcript fee	\$10 / copy	see note #13
NSF cheque penalty	\$20 / cheque	
Graduation Fee	\$200	See note# 14

Heritage reserves the right to change fees if necessary.
Fees are due in full by the end of the first week each semester.
Cash, cheque, money order, debit, Email transfer, and Online banking payments are accepted.

PAYMENT INFORMATION

Fall semester – 25% of fall fees are due by August 15th
Winter semester – 25% of winter fees are due by December 15th
Spring semester – 25% of spring fees are due by April 15th

Students must be prepared to pay the remainder of their invoices prior to the start of the semester. Cash, cheque, money order, debit, email transfer, and online banking payment are accepted.

Payment plans are available on a case by case basis. Please contact the Director of Finance for further information.

If you are applying for a government student loan, you are encouraged to submit your accurately completed Ontario Student Assistance Program [or equivalent] (OSAP) application by June 30 in order to allow sufficient processing time before the beginning of the semester. In order for any OSAP loan documents to be released, students will be required to provide their social insurance card and a government issued photo identification.

Scholarships, Bursaries, and Financial Aid are available.
Please refer to the Academic Catalogue or our website for details on Financial Assistance.

Estimated cost for a new, full-time Seminary student.

Fee Description	Pre-registration	Fall Semester	Winter Semester	Total for One Year
Application fee (by March 31)	\$50			
Comprehensive fee (15 credit hours x \$360)		\$5,400	\$5,400	
Student Union fees		\$75	\$75	
Technology Fee		\$50	\$50	
Total for a student not living in residence	\$50	\$5,525	\$5,525	\$11,100
Residence reservation / security deposit	\$100			
Residence fee		\$2,100	\$2,100	
• Key deposit		\$20	-	
Meal plan		\$1,125	\$1,125	
Total for a student living in residence	\$150	\$8,770	\$8,770	\$17,670



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NOTES TO THE SEMINARY FEE SCHEDULE

- #1 The **COMPREHENSIVE FEE** is charged for each course for which a student enrolls in any session. The fee is due upon registration. The fee entitles the student to additional benefits such as, but not limited to, a student card, parking, and use of the library.
- #2 **TEXTBOOKS** are available at posted times for each semester through the Book Room located in the Academic Building. Books must be paid for when they are picked up. Cash, cheque, money order, debit, Visa, and MasterCard are accepted.
- #3 Charges for mandatory **CLASS NOTES** or other **MATERIAL FEES** may be added to the cost of classes, as necessary. When applicable, these charges generally range from \$10 to \$35, depending on the volume of material provided.
- #4 **SEMINARY STUDENT COUNCIL FEES** are \$5 per credit hour. These are payable each term. Fees are payable to the Heritage Student Council.
- #5 The **RESIDENCE FEE** includes internet access, and all utilities. This fee also includes the use of the laundry room in the residence (no coins required but students must supply their own detergent, etc.).

If a student leaves residence after the start of a semester, the fee is not refundable. Once a student has applied and been accepted into residence, a spot is reserved for both fall and winter semesters. If a student decides between semesters that residence is not the place for him/her, there will be an administrative charge of \$500 to defray the costs associated with early withdrawal.
- #6 The residence **RESERVATION / SECURITY DEPOSIT** of \$100 is due upon submission of the annual residence application form. The reservation deposit will be held as a security/damage deposit until the end of the school year.

Expenses for extraordinary cleaning of, or repairs to, apartments or Heritage owned furnishings will be divided equally among the students in the identified apartment, unless specifically notified. During the school year, students will be invoiced if such expenses arise. A year-end inspection will determine the condition of each apartment. The cost of any necessary cleaning or repairs will be deducted from the security/damage deposit. The balance of each student's deposit will be refunded by mail after any necessary work has been completed.
- #7 The residence **KEY DEPOSIT**, due upon registration once a year, covers a swipe card and a key. Lost or damaged swipe cards or keys are replaced at a charge of \$10 each. The residence swipe card and key deposit will be refunded after the card and key are returned in good condition by the stated deadline.
- #8 The **MEAL PLAN** for the fall and winter semesters is a requirement for all residence students. A cafeteria-style meal plan is in place providing students with various meal options. The cost of the meal plan is \$1,125/semester (including HST) and is tracked using a declining account balance. Cafeteria service is not provided on weekends. Unspent meal plan balances after the winter semester are not refunded.
- #9 An **APPLICATION FEE** of \$50 must accompany initial applications received by March 31. This fee increases to \$100 April 1 - July 31. After July 31 up to registration day the application fee is \$200.
- #10 A **LATE REGISTRATION FEE** of \$100 is charged to any student who fails to complete the registration process (including fee payment) before the deadline specified each semester by the Registrar's Office.
- #11 A **REGISTRATION CHANGE FEE** is charged for each change made after Registration Day in a given semester. Applicable changes include adding or dropping a course, or other registration changes.
- #12 A **INDEPENDENT STUDY FEE** is charged when a student chooses to do a course outside of its normal rotation. Independent studies must be approved by the supervising professor.
- #13 The **TRANSCRIPT FEE** of \$10 is due when a transcript is requested. A fee of \$3 is charged for each additional copy ordered at the same time. Transcripts paid for by cheque may not be released until the cheque clears the bank. It is suggested that rush orders be paid by cash, money order, debit, Visa, or MasterCard.
- #14 The **GRADUATION FEE** of \$200 is due with the application to graduate.
- #15 The **TECHNOLOGY FEE** of \$50 is due each semester and allows students online access to: course selection, transcripts, program audits, professor communication, tax forms, institution wide information, and course content

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